Andrea Kuhne...

OBJECTIVE...

To create interactive designs in various types of media to educate, inform, raise awareness, promote and entertain.

PROFESSIONAL EXPERIENCE...

...DESIGN

Andrea Kuhne Designs, Los Angeles CA (Freelance)
Apr. 2008 - Present

Web Design & Support including CSS, JS Widgets, Flash Elements, SEO; Custom Site & Wordpress Sites; Book & E-book Design/Layout; Design of Logos and Marketing Materials; Branding

Jungle[8], Los Angeles CA (Branding & Design Co.)
2009

Collaborate on Web Design, Branding, and Marketing Designs

Pasadena City College, Pasadena CA (Art 198: Design for the Internet)
Spring Semester 2009

Teaching Assistant for Pat Reese

Various...
See Administrative & Accounting for Co. Details:

- **Magic Films** - Collaborating, Reviewing, Revising and Editing Web Content and Product Content for www.socialskillsinstitute.com
- **Falcon West Security** - Web Edits, Designs for Web Elements, Web Banner Designs, Company Brochure Design
- **Tom & Sons Construction** - Design of Logos, Business Cards and Letterheads for the Company and its Subsidiaries
- **Alexander & Willis** - Online Research, Model Creation, Furniture Ensemble Design, Matching of Colors, Designs, Patterns and Samples

...ADMINISTRATIVE & ACCOUNTING

Magics Films, Los Angeles CA (Startup Film Production Co.)
Apr. 2008 - Present

Administrative & Business Consultant

Mystery Method Corporation, Hollywood CA (Social Skills Co.)
Mar. 2006 - Apr. 2008

Senior Accountant and Administrative Manager

Falcon West Security, Los Angeles CA (Security Co.)
Dec. 2002 - Mar. 2006

Chief Administrator

Tom & Sons Construction, Van Nuys CA (Construction Co.)
Apr. 2002 - Dec. 2002

Office Manager

Alexander & Willis, Gardena CA (Furniture Refurbishing Co.)
Sept. 2001 - Apr. 2002

Executive Assistant and Office Manager

My Best Friend Obedience, Reseda CA (Dog Training Co.)
Sept. 1998 - Sept. 2001

Office Manager, Consultant and Assistant Trainer

Contact Info

Los Angeles CA
andrea.kuhne.designs (at)gmail.com
323.213.9070

Computer Skills

- Photoshop
- Illustrator
- Dreamweaver
- Fireworks
- Flash
- InDesign
- Acrobat Pro
- Corel Painter
- MS Word
- MS Excel
- Word Perfect
- Quickbooks Pro
- Act

Download Resume

Pdf Version (140 kb)

(requires Adobe Acrobat Reader)

...PROGRAM COORDINATION

California State University, Northridge - International Programs
Sept. 1996 - Aug. 1998

Program Coordinator, Recruiter, Trainer and Presenter of International Students for Panel Discussions and Presentations, a Non-Profit Program called SPICE.

PROFESSIONAL DEVELOPMENT...

...INTERNSHIPS/VOLUNTEER PROJECTS

Jungle[8] LLC, Los Angeles CA
Sept. 2008 - Present

Graphic and Web Design Internship for Branding and Design Company.

Los Angeles Zoo, Los Angeles CA
1998 - 1999

Volunteer Researcher for a Study on Habitat Effects on Captive Chimpanzees.

Galapagos National Park Service, Ecuador
Summer 1996

Volunteer on Various Projects to Study, Protect and Maintain the Local Ecosystem.

...OTHER

- Transcribed and Translated Various Research Studies, Interviews, Website Content, and Poetry from German to English (1992-2005)
- Tutored German as a Second Language (1992-1996)
- Student Representative, Orientation Leader and Seminar Speaker (1996-1998)

EDUCATION...

California State University, Northridge CA (CSUN)
1998

Bachelor of Science in Environmental Biology - G.P.A. 3.4

EDUCATIONAL DEVELOPMENT...

Pasadena City College, Pasadena CA (PCC)
Sept. 2008 - Present

- Art 158: Interactivity for the Internet with Laurie Burruss
- Art 154: Interactive Multimedia Design with Laurie Burruss
- Art 198: Design for the Internet with Laurie Burruss
- Art 50A: Graphic Design and Advertising with Jerry Graves
- Art 056: Digital Drawing and Painting with David Em
- Various Workshops with Leading Professionals in the Digital Design Industry

LANGUAGE SKILLS...

German

REFERENCES SUPPLIED UPON REQUEST

August 2010